



Community of Christ

GREATER PACIFIC NORTHWEST USA MISSION CENTER

Bold Moves Grants Supporting Fresh Expressions of Mission in the Greater Pacific Northwest

General Information

Bold Moves Grants are a means for Community of Christ congregations, groups, New Expressions of Community, and individuals of the Greater Pacific Northwest Mission Center to seek financial assistance in the development of Fresh Expressions of mission that reflect the church's mission to proclaim Jesus Christ and promote communities of joy, hope, love, and peace. Grants are available to provide "seed money" as supplemental financial support of missional efforts that will conceptually reach new populations and age groups, reach people where they are and meet their needs, and create new expressions of the hospitality of Jesus Christ in Mission Center areas. The Bold Moves Grant is not intended to be the sole funding source for any such endeavor.

These grants were established by Resolution of the 2007 Mission Center Conference. Applications for grants are submitted to, and reviewed by, the Bold Moves Grants Committee, who determine both those awarded grants and the amounts awarded. Additionally, the Committee establishes the application guidelines and procedures and assists in evaluating the success of each grant once it has been implemented. The committee is composed of the Mission Center President, the Mission Center Financial Officer, the Mission Center Invitation Support Minister, and members from within the Mission Center as appointed by the Mission Center President, to include one member of the Mission Center Council, one member of the Quorum of Seventy, and at least one member at large.

Grant Applications

Cycles and Deadlines

Grant applications are accepted, reviewed, and awarded in two granting cycles each year. The cycles are referred to as a Spring Grant Cycle (applications due by April 15 and funded no later than June 30) and a Fall Grant Cycle (applications due by October 15 and funded no later than December 30). Applicants will be notified of the determination of their application within sixty (60) days of the application submittal deadline for the granting cycle.

Obtaining an Application

Applications can be obtained on the GPNW Mission Center website at www.cofchrist-gpnw.org/boldmoves.



Community of Christ

GREATER PACIFIC NORTHWEST USA MISSION CENTER

Submitting an Application

Submit the completed application form prior to the submission deadline for the granting cycle in which you are seeking funding. Applications should be submitted electronically to: spomeroy@cofchrist-gpnw.org.

Application Process Questions

Questions regarding the application process should be addressed to the Committee Chairperson:

Steve Pomeroy,
spomeroy@cofchrist-gpnw.org, 425-457-0739

Guidelines & Procedures

Fresh Expressions of Mission:

Congregations, New Expression of Community, groups, and/or individuals of the GPNW Mission Center can create new efforts of mission that extend the hospitality of Jesus Christ into their communities. This missional venture is genuinely new for the sponsoring body and is, in practice, outreach to a new/different population, or services offered to its community. As a mission project it ministers to both members and non-members and fulfills our denomination's mission statement of proclaiming Jesus Christ and promoting communities of joy, hope, love and peace.

Applications:

All questions on the application forms should be answered in as complete and detailed a manner as possible.

Applications must bear the electronic signature of the program director. Applications also must include the electronic signature of the pastor or leader of the sponsoring entity.

The Grants Committee will review applications as a body, not on a first-come, first-served basis. Applicants for each cycle will be notified of the results of the review process within sixty (60) days of that cycle's application submission deadline.

Applications will be funded subject to the availability of funds and how well the proposal meets the criteria of expressing the missional goals of the church. Currently, seven thousand five hundred (\$7,500) dollars are available annually for the awarding of grants. Grants may be renewed for two additional years upon approval of a re-application.

A comprehensive evaluation is required at the conclusion of one year following the grant funding. This evaluation is required even if no application for renewal is being submitted. If a renewal application is being submitted, this evaluation is to be included with that application.



Community of Christ

GREATER PACIFIC NORTHWEST USA MISSION CENTER

Additional Information and Guidelines

Who is the target audience of this endeavor?

The process of the development of Fresh Expressions of mission should not be serving short-term or provincial interests. The target audience of the missional effort should be clearly identified and consistently (at least at first) oriented toward; it should be a population that is not presently being ministered to by existing congregations or groups.

Element of invitation

One of the church's Mission Initiatives is "Invite People to Christ." This is an important element to be considered in developing any missional endeavors and receives significant consideration in the review of Bold Moves Grants applications by the awards committee. While adding people to church membership is always highly desirable, it is not the focal point of any missional effort. However, creating means to share the ministries of the church and inviting all to participate in the blessings that are available through them is an integral part of all mission and should be an important part of the planning and structure of such ministries.

Why are you looking for funding?

How is the envisioned ministry in need by the target population? Why/how is the envisioned ministry in need of funding? Have other avenues of meeting the needs of the new ministry been adequately explored? Why should financially supporting this project be a priority over funding other (unspecified) projects also possibly competing for limited funds?

What level of funding are you requesting?

Generally, financing is available between \$500 and \$2,000 and may be considered for renewal through a future application process. There is a limit to the total funding the Mission Center may provide in a given year for all Fresh Expressions of mission projects and funding several less-expensive projects may be more advantageous to the Mission Center than funding one more-expensive endeavor.

What are the benchmarks of success?

Identify the metrics by which the new ministry will be evaluated, including such items as "milestones" and "timetables;" numbers, and perhaps, demographics, of people being served; number of activities that occurred; work with or partnering with other groups within the community. What will signal success or need for reappraisal? What is the time period for reaching or evaluating these milestone achievements? How will they be documented and reported?

What is your budget?

When you prepare your budget, consider the following:

1. Facility (rent, buy, free) [*Funding for building purchase or major renovation/repair is excluded from Bold Moves Grant funding.*]



Community of Christ

GREATER PACIFIC NORTHWEST USA MISSION CENTER

2. Utilities and Insurance
3. Program Resources
4. Training
5. Travel
6. Equipment
7. Furnishing
8. Professional, vendor or contract services
9. **Salaries/Benefits are specifically excluded from Bold Moves Grant funding.** Please indicate if another source of funding will cover salaries and benefits, or if volunteers will staff your effort. If you anticipate using Mission Center staff to supplement your ministry, please indicate who that will be and their expected time commitment of hours per month.

What is the projected cost?

The projected cost of the ministry after the end of the grant award period is an important consideration. It is sometimes easier to get the ministry off the ground in terms of funding, but then it becomes more difficult to sustain. Longer-term issues might include some of the following:

- Is the ministry tied to a facility?
- How long can the new ministry remain in the current facility? Are there other options available in the same neighborhood? What would be the additional costs incurred with moving?
- Are there reasonable prospects for long-term sustainable financial support?
- How many persons can be provided ministry with necessary resources at the initial level of income?
- What financial support might be required to assist a growing number of persons in need?

What other possible funding sources might be possible?

A funding partnership or partnerships will be ideal. Given the real or potential uncertainty of the economy as well as other factors, it is best to base the program's financial plan on multiple sources of income. Among the possibilities could be:

- Commitment on the part of a supporting congregation
- Commitment on the part of the program leadership team
- Commitment by the sponsoring jurisdiction
- Commitment by community businesses and partnering non-profit organizations
- Commitment to special fundraisers

Who will have the responsibility for gathering the necessary funds?

Possibilities include:

- Financial Officer
- Appointed Committee
- Jurisdictional Financial Officer
- Member
- Pastor/Director



Community of Christ

GREATER PACIFIC NORTHWEST USA MISSION CENTER

Each of these persons or groups carries some of the responsibility. The application should identify what entity is accountable for handling the grant funds.

How will decisions be made relative to expenses and income?

The leadership team of each Fresh Expression of mission works together to develop a budget, which projects income sources and expenses. Those involved and supporting this new venture should be consulted in this process and supportive of a printed plan. Further, if the new ministry does not have a person(s) with the skills necessary to guide this process, other persons need to be identified to assist in these efforts.

How will the grant funds be administered?

Funds granted by the Bold Moves Grants Committee are awarded in harmony with the criteria approved in the 2007 Bold Moves Resolution. The program director, Community of Christ, jurisdictional leadership, and the appropriate financial officer to whom funds are allocated have authority to make all decisions in accordance with the approved program proposal.

The Bold Moves Grants Committee, after appropriate consultation with the Mission Center officers, reserves the right to terminate financial support of any program at any time when it is deemed such action is in the best interest of the church. Should a program be terminated or closed before completion, any balance of previously distributed grant funds shall be returned to the Mission Center.

What system of accountability needs to be in place to ensure the stewardship of resources?

Even when income and expenses appear to be relatively small, an accurate accounting by skilled persons needs to take place. This accounting should be supported by records and reported in writing in a regular and ongoing manner.

Maintenance of all financial records related to the grant is required for three years following completion of the program, inclusive of records from any sub-contractor or consultant involved.

What about the use of Sub-Contractors?

Applicants who plan to engage sub-contractors are expected to obtain competitive bids and provide assurances that the prices are fair and reasonable. Additionally, all sub-contractors should be properly licensed, bonded and insured for the type of work being done.

Risk Management Considerations

- **Insurance** - Groups that desire to originate new ministries in collaboration with the community must give thought to their insurance needs. When a Fresh Expression is part of the jurisdictional ministry, the activities are covered under the liability insurance of the World Church.
- **Registered Youth Workers** - Programs oriented towards children or programs oriented to adults where child-care is provided, must comply with the Community of Christ Registered Youth Worker program.



Community of Christ

GREATER PACIFIC NORTHWEST USA MISSION CENTER

- **Counselors** - If counselors are being used for programs or educational classes, they must be licensed and carry their own insurance in the event of malpractice.

Legal Considerations

When the jurisdiction is engaged in community service as an outreach of the church, it is appropriate to use the church's nonprofit designation. In a collaborative program, the jurisdiction may use its nonprofit status if serving as the "lead agency" and holding control of the funds as designated fiscal agent. Jurisdictions should not allow outside or non-related community or faith groups to operate as a separate entity using the church's nonprofit designation.

Participation in services or activities that could be characterized as political activity, including lobbying, is generally not acceptable and might jeopardize the church's nonprofit designation.

It should also be noted that entities engaging in activities that deliberately earn program income similar to for-profit organizations might jeopardize nonprofit status. This does not include fundraising events where the intent is to increase support for ongoing program needs.

Generally, nonprofit organizations should not derive more than half of their revenue from unrelated business activities. Key factors to consider include: (i) the purpose of the activity, (ii) the magnitude of the activity in relation to tax exempt activities of the organization, and (iii) the nature of the activity, e.g., whether it involves actively conducting a commercial business enterprise involving the production of goods or performance of services or merely a passive investment or rental activity.

Replication of Success

It is desired that approved missional programs be successful and for that success to spread. Others will be helped if they can learn from a program's experiences, positive and negative. Thus, it is considered a condition of all applications, that applicants will model a willingness to share advice and information with other applicants when requested.

Renewal of Grants

Grants may be renewed in two succeeding years through re-application to the Bold Moves Grants Committee, updating any changed information in the process.

The application for renewal also should include the submission of an annual program evaluation. The evaluation should cover a description of progress towards originally stated goals; discovered strengths/weaknesses of the Fresh Expression of mission ministry; major problems encountered and steps taken to correct or overcome them; a projection of continued success; a current financial accounting; and notes success of fundraising efforts or sources of new funding. This evaluation must be signed by the Program Director.